



JANO Technologies, Inc.  
[www.janojustice.com](http://www.janojustice.com)  
800-250-9884

## **Technical Support Specialist - Intern** Paid Part Time Internship

JANO Technologies, Inc. (JANO), a fast growing, family owned company that specializes in the development and support of application software for county and local criminal justice information systems, is seeking currently enrolled college students in undergraduate or graduate school to work as a **Technical Support Specialist**.

**Job Requirements:** The desired candidate should have a basic knowledge of computer programming in any language or basic knowledge of computing network infrastructures. Strong usage and experience with MS Office applications, in particular Excel, PowerPoint, Word and Outlook is also required. A desired candidate will showcase professional communication skills (both written and verbal), is a self-starter that can work with little supervision, and is excited to learn new things.

*We are seeking students in the following Majors:* Computer Science, Information Systems Technology, Computer Engineering, Web Development, or other technical-based fields

**Job Functions:** The primary responsibility of this role is to provide customer support by resolving end-user questions and problems either via phone call or electronically. He/she will report to both the Director of Customer Support and the Operations Manager.

*Special Projects:* Each intern will also receive a series of special projects that will give experience with real-world technical/development problems. Past projects include:

- Web development enhancements
- Design and Develop online user interfaces
- Beta testing new products
- Recommending software changes to our senior development staff

**Work Hours:** 10-25 hours per week, Monday through Friday during regular business hours. We have Intern positions open year round, including during the school year.

**Location:** The headquarters of JANO Technologies in Jackson, MS. Very little travel is required.

**How to apply:** Please email cover letter and resume to: [ltowers@janojustice.com](mailto:ltowers@janojustice.com)

*JANO Technologies is an equal opportunity employer. We offer equal employment opportunities to all persons without regard to race, color, religion, creed, gender, sexual orientation, national origin or ancestry, age, handicap, disability, veteran status or any other classification protected by applicable state and federal law.*

**Learn more about the company at our website:**  
[www.janojustice.com](http://www.janojustice.com)